TO: Memorandum of Record to be filed with the official Minutes of the Board of

Trustees' meeting

DATE: January 07, 2025

SUBJECT: Abstention and Declaration of Conflict of Interest

Pursuant to College Policy 6Hx2-1.16, Voting Requirements, I **DECLARED CONFLICT OF INTEREST and ABSTAINED** in voting on Agenda Item(s) <u>Action Items, 9-B-1 Barnes & Noble College Booksellers LLC, United Rentals, 10-A-6, and 10-B-6 HealthFirst, on January 07, 2025 concerning this matter(s) for the following reason(s):</u>

The items listed above involve clients of the law firm Greenberg Traurig, P.A. of which I am a Shareholder.

Vice Chair, Board of Trustees

Zachariah Zachariah

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